# Jefferson County Education Service District

Code: BDDH-AR
Revised/Reviewed: 2/05/20

## Public Participation in Board Meetings

1. A visitor may be recognized by the chairman by rising, identifying himself/herself with his/her full name and address, and stating his/her purpose for appearing.

2. A group of visitors with a common purpose should designate a spokesperson for the group.

3. Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the chairman.

4. A visitor may introduce a topic not on the published agenda. However, the Board, at its discretion, may require that a proposal, inquiry or request be submitted in writing, and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.

5. At the discretion of the Board chairman, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the Board secretary on a sign-in sheet prior to the meeting. This will help the chairman provide adequate time for each agenda item.

6. Statements by members of the public should be brief and concise. The chairman may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic.

7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chairman will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.